

The List.

Fifteen-minute slots. I set the times, buffers and breaks with your quote. Fill in a name for each slot, send it round a week out with the note *Before your headshot*, and mark anyone who needs to go first or leave early.

FIRM		DATE	ROOM	ORGANISER	
#	TIME	NAME	TEAM OR ROLE	LOOK	NOTES
1					
2					
3					
4					
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11					
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20					

THE LIST · CONTINUED

#	TIME	NAME	TEAM OR ROLE	LOOK	NOTES
21					
22					
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26					
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29					
30					
31					
32					
33					
34					
35					
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40					

Over 35 people, or split days, are quoted from the day rate. Anyone who cannot make the day can be photographed later to the same look, and so can every new starter: \$349 each, including GST.